



**Karen Dial**  
H.B. Drollinger Co.  
President

May 21, 2015

**John Ruhlen**  
Ruhlen & Associates  
Secretary

**Miki Payne**  
H.B. Drollinger Co.  
Treasurer

**William F. Allen**  
HFH Ltd.

Mr. Dennis Rader  
Technical Services Supervisor  
Office of the City Clerk  
Special Assessments Division  
200 N. Spring Street  
Room #237  
Los Angeles, CA 90012

**Jack Davis**  
Coldwell Banker Realtors

Re: Notice of Westchester Town Center BID 2016 Assessment Roll

**Sander de Wildt**  
CB Richard Ellis

Dear Mr. Rader:

**Heather Lemmon**  
The Real Estate Consultants  
LB Property Management

The letter will officially notify the City Clerk's Office that the Westchester Town Center Business Improvement Association Board of Directors (WBIA) met on May 21, 2015 and approved the attached Assessment Roll for 2016 with no CPI increase from the previous year.

**Donald R. Duckworth**  
Executive Director

I certify that I am authorized to represent the MBIA in this action, and that I have generated the referenced Assessment Roll, which is attached and which has also been submitted digitally under separate cover.

As we may answer any questions or provide any additional assistance, please contact me.

Sincerely,

Donald R. Duckworth  
Executive Director

C: WBIA Board of Directors